

DPD-6015-59
10 September 1979

25X1A5a1



25X1A5a1

REF:

Gentlemen:

Attached are three checks, Nos. 2629, 2635 and 2630.

25X1C4e

Check dated 2 September 1979 in the amount of \$2.50 and Check dated 8 September 1979 in the amount of \$266.70 are made payable to . Please note that check is written to and should be endorsed as . These amounts represent settlement of travel claim for the period 27 May - 24 July 1979. A summary of the computation follows:

25X1C4e
25X1A5a1
25X1A5a1

Per Diem	\$266.70
Transportation	343.97
Other Expense	2.50
Total Expense	<u>613.17</u>
Less Air Ticket Advance	343.97
Amount Due Traveler	<u>\$269.20</u>

25X1C4e

Check dated 3 September 1979 in the amount of \$109.29 is made payable to . This amount represents settlement of travel claim for the period 1-22 February 1979. A summary of the computation follows:

25X1A5a1
25X1A5a1

Per Diem	\$ 96.75
Transportation	343.97
Other Expense	12.54
Total Expense	<u>553.26</u>
Less Ticket Advance	443.97
Amount Due Traveler	<u>\$109.29</u>

Very truly yours,

Attachment: n/a

Doug

Distribution:

2 - Add W/Att

1 - Pers File

1 - Pers File

1 -

1 - Reading (DPD-Fin)

1 - Churno

WHS:jt/Fin-DPD/10 September 1979